



CITY OF HOUSTON

Job Posting

Applications accepted from:	ALL PERSONS INTERESTED
Job Classification	COMMUNICATIONS TECHNICIAN (2 Positions)
Posting Number	PN# 109602
Department	Fire Department
Division	Communications
Section	Communications Management
Reporting Location	1205 Dart
Workdays & Hours	M – F, 8 a.m. – 5 p.m.*
*Subject to change	

DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Installs departmental RF communications and mobile data computer network systems in all emergency vehicles. Performs simple troubleshooting on all communications equipment. Repairs station alerting systems to include: computer interface, RF equipment, audio equipment, and public address systems. Repairs communications and mechanical equipment such as the EZ Radio Comm II. Repairs and refurbishes mechanical valves and reducers on self-contained breathing apparatus (SCBA) equipment. Assists in asset control, inventory and issuing parts as needed. Performs preventative maintenance on equipment, vehicles, and facilities. Operates city vehicles to and from work sites in a safe manner. Maintains inventory records or parts and equipment using the AIMS or other Work Ticket/Inventory database.

WORKING CONDITIONS

The position routinely requires lifting of moderately heavy items, such as typewriters or record boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis. There are routine discomforts from exposure to moderate heat, cold, moisture/wetness and unpleasant air conditions.

MINIMUM EDUCATIONAL REQUIREMENTS

Requires an Associate’s degree in Modern Electronics or a closely related field.

MINIMUM EXPERIENCE REQUIREMENTS

One year of practical electronics work experience is required. Practical electronics work may be substituted for the education requirement on a year-for-year basis.

MINIMUM LICENSE REQUIREMENTS

Valid Texas Driver’s License and compliance with the City of Houston policy on driving (AP 2-2).

PREFERENCES

None.

SELECTION/SKILLS TESTS REQUIRED

None

However, the Department may administer a skill assessment evaluation.

SAFETY IMPACT POSITION

☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The salary range for this position is:

Salary Range - Pay Grade 15	
\$901.00 - \$1,270.00 Biweekly	\$23,426.00 - \$33,020.00 Annually

OPENING DATE

March 29, 2006

CLOSING DATE

Open Until Filled

APPLICATION PROCEDURES

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 247-8718. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

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